

Conduct of Chapter Meetings Exam
2017 University of Minnesota FFA Invitational
December 14, 2017

Directions: Select the LETTER which indicates the most satisfactory answer to each of the following questions and mark the correct letter on your answer sheet.

1. One of the duties of the FFA Treasurer is to:
 - A. receive, record and deposit FFA funds and issue receipts
 - B. prepare and post the agenda for each chapter meetin
 - C. coordinate all committee work
 - D. represent the chapter in public relations and official functions

2. In the FFA order of business, the reading and approval of the minutes immediately follows the:
 - A. opening ceremony
 - B. new business
 - C. announcements
 - D. reports of officers

3. The privileged motion to take a Recess must be seconded and it is:
 - A. amendable as to the length of the Recess
 - B. used to request that the rules be enforced
 - C. debatable if made as a privileged motion
 - D. used to stop debate on all pending motions

4. If a motion for the Previous Question is applied to a Main Motion and it fails to gain the necessary votes:
 - A. debate is stopped on it.
 - B. the motion to which it was applied is lost
 - C. debate continues on the pending motion as if the Previous Question had not been made.
 - D. members may not make a Parliamentary Inquiry for the duration of the meeting.

5. The motion to Commit (or Refer):
 - A. need not be seconded
 - B. is not debatable
 - C. can be applied to main motions with any amendments that may be pending
 - D. may be proposed when another member has the floor and is debating.

6. A Main Motion:
 - A. takes precedence over all privileged motions
 - B. can be applied to no other motion
 - C. can be moved at any time
 - D. requires a two-thirds vote to be adopted

7. After a member makes a Point of Order, the chair should:
 - A. ask for a second
 - B. determine if the maker wishes to debate it first
 - C. ask for amendments
 - D. make a ruling on it

8. The motion to Raise a Question of Privilege:
 - A. is an example of a debatable subsidiary motion
 - B. requires a 2/3 votes
 - C. may not be amended
 - D. may not interrupt a speaker

9. What is the vote requirement to respond to a Parliamentary Inquiry?
 - A. Majority
 - B. Two-thirds
 - C. Unanimous
 - D. None. The chair responds.

10. The ordinary agenda of a business meeting calls for unfinished business:
 - A. immediately after the call to order
 - B. immediately before adjournment
 - C. immediately before committee reports
 - D. immediately before new business

11. Which of the following motions is debatable?
 - A. Postpone Definitely
 - B. Question of Privilege
 - C. Previous Question
 - D. Recess

12. A motion that introduces a new question to the assembly is classified as:
 - A. a motion that brings a question again before the assembly
 - B. a main motion
 - C. a privileged motion
 - D. an incidental motion

13. A second merely implies that:
 - A. the motion should come before the meeting
 - B. the seconder agrees with the motion
 - C. the seconder disagrees with the motion
 - D. the one who seconded the motion will be the first to speak in favor of the motion

14. A main motion is pending; you feel that it should be more carefully investigated and more accurately worded, what motion would you make?
 - A. postpone indefinitely
 - B. refer to a committee
 - C. amend
 - D. recess

15. Which motions have the highest precedence?
 - A. original main motion
 - B. incidental motions
 - C. subsidiary motions
 - D. privileged motions

16. Which of these motions is amendable?
- A. refer to a committee
 - B. postpone indefinitely
 - C. previous question
 - D. point of order
17. Which of the following motions is an incidental motion?
- A. Point of Order
 - B. Recess
 - C. Refer to a committee
 - D. Postpone definitely
18. The motion to refer to a committee:
- A. is debatable
 - B. opens the main motion to a debate
 - C. is not debatable
 - D. not necessary, chair has that privilege
19. The presiding officer is unable to decide which side won on a voice vote, and does not seem to know what to do. How can you help?
- A. Call for a division of the question
 - B. Demand a roll call vote
 - C. Raise a point of order
 - D. Call for a division of the assembly
20. Which subsidiary motion request a 2/3 majority to pass?
- A. Postpone definitely
 - B. Previous question
 - C. Commit or refer
 - D. Amend

2017 U of MN Invitational Conduct of Chapter Meetings Exam Key

1. A
2. A
3. A
4. C
5. C
6. B
7. D
8. C
9. D
10. D
11. A
12. B
13. A
14. B
15. D
16. A
17. A
18. A
19. D
20. B

MAIN MOTION:

I move that our chapter clean trash from around our school grounds this Saturday, December 16, 2017 at 9:00 am.

REQUIRED MOTIONS:

Recess

Postpone Definitely

Amend

Point of Order

Highlighted and bolded motion is your required motion

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