

2019 MN FFA Conduct of Chapter Meetings Exam

Do not write on this exam. Place the most correct answer on your scantron.

1. Which officer is responsible for making sure committee work gets done?
 - A. Secretary
 - B. Treasurer
 - C. Vice President
 - D. President

2. Which officer is responsible for setting up the meeting room?
 - A. Sentinel
 - B. Reporter
 - C. Secretary
 - D. President

3. Which officer is responsible for putting news in the local paper?
 - A. Sentinel
 - B. Reporter
 - C. Secretary
 - D. Vice President

4. Which motion below does not require a second and is not debatable?
 - A. Previous Question
 - B. Division of the Assembly
 - C. Postpone Indefinitely
 - D. Main Motion

5. If you wanted to change a Main Motion, which motion below would you use?
 - A. Point of Order
 - B. Previous Question
 - C. Amend
 - D. None of the above are correct

6. Postpone Indefinitely is a (an) _____ motion.
 - A. subsidiary
 - B. Privileged
 - C. incidental
 - D. main

7. Which of the following statements is false regarding the motion to Commit or Refer?
 - A. It may be debated
 - B. It cannot interrupt a member speaking
 - C. It is classified as a subsidiary motion
 - D. None of the above are false statements

8. All of the motions below can be debated except:
 - A. Main motion
 - B. Postpone Indefinitely
 - C. Recess
 - D. Commit or Refer

9. Which motion below is not debatable and requires a two-thirds vote for adoption?
- A. Division of the Assembly
 - B. Previous Question
 - C. Postpone Indefinitely
 - D. Point of Order
10. The motion to Amend:
- A. is always debatable
 - B. must have a two-thirds vote to be adopted
 - C. cannot be amended
 - D. requires a second
11. The purpose of a Parliamentary Inquiry is to:
- A. introduce a new business after a breach of parliamentary procedure rules
 - B. refer a motion to a committee
 - C. demand a short recess
 - D. allow a member to ask a question related to the rules of the organization
12. If all of the motions below have been made, which one would be taken up first?
- A. Point of Order
 - B. Recess
 - C. Previous Question
 - D. Main Motion
13. Which motion below may interrupt a speaker and is not debatable?
- A. Amend
 - B. Recess
 - C. Parliamentary Inquiry
 - D. Postpone to a Certain Time (or Definitely)
14. The motion to _____ is classified as a subsidiary motion and is amendable.
- A. Recess
 - B. Commit or Refer
 - C. Postpone Indefinitely
 - D. None of the above are correct
15. Which motion takes precedence only over a Main Motion?
- A. Commit or Refer
 - B. Division of the Question
 - C. Raise a Question of Privilege
 - D. Postpone Indefinitely
16. Which motion below is not amendable, and is usually decided by the chair?
- A. Recess
 - B. Main Motion
 - C. Amend
 - D. Division of the Assembly
17. A Point of Order requires the chair to:
- A. enforce the rules
 - B. take a standing vote on all subsidiary motions
 - C. reject a pending Main Motion that has been seconded
 - D. postpone a motion to a certain time

18. The purpose of the motion to Recess is to:
- A. modify the immediately pending motion
 - B. provide a short intermission at a meeting
 - C. reject a Main Motion
 - D. change a pending motion
19. The purpose of making a second after a Main Motion is made to indicate that a member other than the maker of the motion:
- A. is in favor of the motion
 - B. wishes to amend the motion before it is placed before the assembly for a vote
 - C. agrees that the motion should be considered
 - D. demands that a standing vote be taken after a voice vote is completed
20. What is the name of the motion that sends a Main Motion to a smaller group for further examination before the assembly votes on it?
- A. Commit or Refer
 - B. Previous Question
 - C. Postpone Definitely
 - D. Division of the Assembly
21. An amendment is classified as a (an) _____ motion.
- A. incidental
 - B. subsidiary
 - C. privileged
 - D. none of the above are correct
22. Which motion below is classified as an incidental motion and may interrupt a speaker?
- A. Raise a Question of Privilege
 - B. Recess
 - C. Parliamentary Inquiry
 - D. Postpone Definitely
23. What motion can be made if a member feels a vote on a Main Motion is too close to call and wants a more accurate vote?
- A. Raise a Question of Privilege
 - B. Division of the Assembly
 - C. Point of Order
 - D. None of the above are correct
24. Which vote is taken first for a Main Motion?
- A. Negative
 - B. Abstentions
 - C. Neutral
 - D. Affirmative
25. Which one of the forms below is not a method of amending?
- A. Division
 - B. Insert or add
 - C. Strike out
 - D. Strike out and insert

2019 MN FFA Conduct of Chapter Meetings Exam Key

1. C
2. A
3. B
4. B
5. C
6. A
7. D
8. C
9. B
- 10.D
- 11.D
- 12.A
- 13.C
- 14.B
- 15.D
- 16.D
- 17.A
- 18.B
- 19.C
- 20.A
- 21.B
- 22.C
- 23.B
- 24.D
- 25.A