

## 2018 MN FFA Conduct of Chapter Meetings Exam

1. When an amendment to a Main Motion is adopted, the motion that was amended:
  - A. is also adopted
  - B. is voted on immediately
  - C. remains pending
  - D. is postponed indefinitely to the next regular meeting or until the adopted amendment is acted on.
2. Before members can make a motion or debate at an FFA meeting, they must rise and address the chair and:
  - A. ask the chair if they may speak
  - B. then must be recognized by the chair
  - C. then speak in favor of the proposed motion
  - D. ask the assembly for recognition and then speak
3. After a member rises to a *Point of Order* and states his/her point, the chairman immediately:
  - A. states if the member is "right" or "wrong"
  - B. takes a ballot vote to determine how to rule
  - C. rules whether the "*point of order is (is not) well taken,*" and then states the reason
  - D. reprimands the member who made the parliamentary error
4. Which two motions below may interrupt a speaker?
  - A. *Raise a Question of Privilege and Parliamentary Inquiry*
  - B. *Amend and Previous Questions*
  - C. *Recess and Commit or Refer*
  - D. *Main Motion and Postpose Indefinitely*
5. The motion to *Commit or Refer*:
  - A. is undebatable
  - B. requires a two-thirds vote to be adopted
  - C. is amendable
  - D. does not require a second
6. Which motion is used to change the wording of a *Main Motion* at an FFA meeting?
  - A. *Postpone Indefinitely*
  - B. *Point of Order*
  - C. *Previous Question*
  - D. *Amend*
7. Which motion below has a purpose to reject or kill a *Main Motion*?
  - A. *Postpone Indefinitely*
  - B. *Point of Order*
  - C. *Previous Question*
  - D. *Raise a Question of Privilege*
8. Which one of the following motions does not require a second and is unamendable?
  - A. *Division of the Assembly (incidental)*
  - B. *Commit or Refer (Subsidiary)*
  - C. *Main Motion*
  - D. *Recess (Privileged)*

9. One of the duties of the Reporter is to:
- A. prepare an agenda for each meeting
  - B. prepare and maintain a chapter scrapbook
  - C. collect dues and report them to the FFA chapter
  - D. assist with special features
10. In the FFA Order of Business, the Closing Ceremony immediately follows:
- A. Officer Reports
  - B. Special Orders
  - C. Announcements
  - D. New Business
11. The privileged motion to take a Recess must be seconded and it is;
- A. amendable as to the length of the Recess
  - B. used to request that the rules be enforced
  - C. debatable if made as a privileged motion.
  - D. used to stop debate on all pending motions.
12. One rule for the subsidiary motion to Postpone to a Certain Time (or Definitely) is that:
- A. a second is not required
  - B. it is out of order when another member has the floor
  - C. debate may go into the merits of the main question
  - D. a two-thirds vote is required to adopt it
13. If a *Main Motion* is pending and a motion to amend is being debated, which one of the following motions would be out of order?
- A. *Point of Order*
  - B. *Parliamentary Inquiry*
  - C. *Postpone Indefinitely*
  - D. *Adjourn*
14. If 21 votes are cast at an FFA meeting and there are no fractional votes, a minimum majority vote is:
- A. 10
  - B. 11
  - C. 12
  - D. 13
15. The motion to *Postpone to a Certain Time (or Definitely)* is amendable and:
- A. may interrupt a speaker
  - B. doesn't require a second
  - C. requires a three-fourths vote to adopt
  - D. is debatable
16. The purpose of the subsidiary motion to *Amend* is to:
- A. ask an urgent question regarding the privileges of the assembly.
  - B. modify a motion that is pending before it is voted on.
  - C. refer a pending motion to a committee
  - D. require a standing vote after a voice vote is taken

17. Based on the *Official FFA Manual*, reading and approval of the minutes for the FFA order of business immediately follows:
- A. opening ceremony
  - B. new business
  - C. unfinished business
  - D. announcements
18. Based on the *Official FFA Manual*, which one of the following is a duty of the FFA Vice-President?
- A. Be responsible for chapter correspondence
  - B. Collect dues and special assessments
  - C. Welcome guests and visitors
  - D. Coordinate all committee work
19. Which motion would you make if you wanted to stop debate on a pending motion and take a vote on it immediately.
- A. *Parliamentary Inquiry*
  - B. *Amend*
  - C. *Commit or Refer*
  - D. *Postpone Indefinitely*
20. An FFA member who has begun speaking on a motion after they have been assigned the floor cannot be interrupted by a motion to:
- A. call for a *Point of Order*
  - B. *Raise a Question of Privilege*
  - C. request a *Parliamentary Inquiry*
  - D. *Amend*
21. Assume a *Main Motion* and the subsidiary motion to *Postpone Indefinitely* are pending at a regular FFA meeting. Which state below is TRUE regarding *Postpone Indefinitely*?
- A. A member is allowed to debate it three times
  - B. The maker of the motion cannot speak against it
  - C. Any member can offer amendments on the motion
  - D. A *Point of Order* cannot be called while the motion is pending
22. If you wanted to ask the presiding officer a question concerning parliamentary law, you would make a motion called a:
- A. *Parliamentary Referral*
  - B. *Parliamentary Point of Order*
  - C. *Parliamentary Question*
  - D. *Parliamentary Inquiry*
23. *Division of the Assembly*:
- A. is classified as a privileged motion
  - B. requires a standing vote at a meeting with 50 members in attendance
  - C. allows a request from a member that parliamentary rules be followed
  - D. introduces new business to the assembly
24. If the presiding officer does not want to make a ruling on a *Point of Order*:
- A. a ruling is not made
  - B. the vice-president makes the ruling
  - C. the assembly decides the ruling by a majority vote
  - D. the decision is automatically *Postponed Indefinitely* without a vote of the assembly

25. Based on the *Official FFA Manual*, which FFA officer maintains member attendance and activity records and issues membership cards?
- A. Vice President
  - B. Treasure
  - C. Sentinel
  - D. Secretary

## 2018 MN FFA Conduct of Chapter Meetings Exam Key

1. C
2. B
3. C
4. A
5. C
6. D
7. A
8. A
9. B
10. C
11. A
12. B
13. C
14. B
15. D
16. B
17. A
18. D
19. D
20. D
21. B
22. D
23. B
24. C
25. D

**2018 Conduct of Chapter Meetings LDE- Preliminary Round**

**MAIN MOTION:**

I move that our FFA chapter conduct an agriculture career day on May 25, 2018.

**REQUIRED MOTIONS:**

Recess

Division of the Assembly

Commit or Refer

Postpone indefinitely

**2018 Conduct of Chapter Meetings LDE- Final Round**

**MAIN MOTION:**

I move that our FFA chapter set up a petting zoo at our county fair.

**REQUIRED MOTIONS:**

Raise a question of privilege

Amend

Postpone definitely

Point of order

**Highlighted and bolded motion is your required motion**