

Conduct of Chapter Meetings Exam

2017 Minnesota FFA Convention

Directions: Select the LETTER which indicates the most satisfactory answer to each of the following questions and mark the correct letter on your scantron.

- 1) Which officer has the duty to publish a chapter newsletter or website?
 - a) President
 - b) Vice President
 - c) Secretary
 - d) Reporter

- 2) Which officer should serve on committees as an ex-officio, non-voting member?
 - a) Secretary
 - b) Treasurer
 - c) President
 - d) Sentinel

- 3) Which officer's duty is to welcome guests and visitors?
 - a) Vice President
 - b) Secretary
 - c) Reporter
 - d) Sentinel

- 4) Two taps of the gavel:
 - a) Tells everyone to sit down.
 - b) Tells everyone to stand.
 - c) Adjourns the meeting.
 - d) Calls the meeting to order.

- 5) If the following are all before the assembly at the same time, which is the immediately pending motion?
 - a) Parliamentary Inquiry
 - b) Previous question
 - c) Amend
 - d) Main Motion

- 6) The person seconding a motion
 - a) Must be acceptable to the mover of the motion
 - b) Must always vote in favor of the motion
 - c) Just rise and receive recognition from the chair
 - d) Must second the motion before debate can begin

- 7) If two or more members rise at about the same time to claim the floor, the general rule is that:
 - a) The member who is furthest away is entitled to the floor.
 - b) The member near the front is entitled to the floor.
 - c) The one who rose and addressed the chair first is entitled to the floor.
 - d) The one who first started to speak is entitled to the floor.

- 8) Which of the following motions is debatable?
 - a) Commit or refer
 - b) Question of Privilege
 - c) Previous Question
 - d) Recess

- 9) Which motion needs a two-thirds vote to pass?
- Postpone definitely
 - Previous Question
 - Recess
 - Commit or refer
- 10) A motion that introduces new business to the assembly is called a(n):
- Amendment
 - Main motion
 - Privileged motion
 - Incidental motion
- 11) Which motion needs a second:
- Recess
 - Point of order
 - Parliamentary inquiry
 - Division of the Assembly
- 12) A main motion is pending; you feel that it should be more carefully investigated; what motion would you make?
- Postpone indefinitely
 - Refer it to a committee
 - Amend
 - Recess
- 13) Which motions must be decided immediately?
- Amendments to main motions
 - Incidental motions
 - Subsidiary motions
 - Main motions
- 14) A motion is placed on the floor:
- After it has been seconded
 - After the first debate
 - After the chair has stated the question
 - When the secretary records it
- 15) The motion to postpone indefinitely:
- When a subsidiary motion, is debatable, amendable.
 - If adopted, kills the main motion.
 - Always includes a date.
 - Requires no second.
- 16) Which of these motions is amendable?
- Postpone definitely.
 - Postpone indefinitely.
 - Previous Question
 - Point of Order
- 17) A motion requires a two-thirds vote to adopt. If there are 25 eligible voters how many yes votes do you need to pass the motion?
- 15
 - 16
 - 17
 - 18

- 18) If the chair does not want to rule on a point of order:
- The point of order dies.
 - The chair asks for debate.
 - The assembly decides by a two-thirds vote.
 - The assembly decides by a majority vote.
- 19) Which of the following motions is an incidental motion?
- Division of the assembly
 - Recess
 - Refer to a committee
 - Postpone definitely
- 20) Which motion requires a vote?
- Recess
 - Raise a question of privilege
 - Parliamentary Inquiry
 - Division of the assembly
- 21) The motion to raise a question of privilege:
- Is debatable.
 - Is amendable.
 - Can interrupt the speaker.
 - Needs a second.
- 22) The presiding officer is unable to decide which side won on a voice vote, and does not seem to know what to do. What should be done?
- Call for a division of the question.
 - Demand a roll call vote.
 - Raise a point of order.
 - Call for a division of the assembly.
- 23) Which subsidiary motion always requires a 2/3 majority to pass?
- Postpone definitely
 - Previous question
 - Commit or refer
 - Amend
- 24) After taking a vote on a main motion, the chair usually:
- Announces the result of the voting.
 - Takes a quorum count.
 - Asks how many members voted.
 - Asks for a show of hands.
- 25) Which motion requires a standing (rising) vote?
- Amend
 - Main motion
 - Division of the assembly
 - Point of order

Conduct of Chapter Meetings Exam Key
2017 Minnesota FFA Convention

1. D
2. C
3. D
4. D
5. A
6. D
7. C
8. A
9. B
- 10.B
- 11.A
- 12.B
- 13.B
- 14.C
- 15.B
- 16.A
- 17.C
- 18.D
- 19.A
- 20.A
- 21.C
- 22.D
- 23.B
- 24.A
- 25.C

MAIN MOTION:

I move that our FFA chapter conduct a food drive for the local food shelf.

REQUIRED MOTIONS:

Raise a Question of Privilege

Point of Order

Amend

Parliamentary Inquiry

Highlighted and bolded motion is your required motion

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Conduct of Chapter Meetings LDE- Preliminary Round

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Point of Order

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Conduct of Chapter Meetings LDE- Final Round

MAIN MOTION:

I move that our FFA chapter set up a member picnic for our May meeting.

REQUIRED MOTIONS:

Recess

Commit or Refer

Previous Question

Parliamentary Inquiry

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